

**RECRUITMENT RULES FOR THE POST OF DIRECTOR OF SHIPPING SERVICES IN DIRECTORATE OF SHIPPING SERVICES**

1.	Name of Post	<b>Director of Shipping Services</b>
2.	No. of Posts	01 (One) 2018 (subject to variation dependent on workload)
3.	Classification	General Central Service, Class I (Ministerial)
4.	Scale of Pay	Level -12 Rs. 78800-209200 of the revised Pay Matrix (Pre Revised Pay Band-3 Rs.15600-39100 with Grade Pay of Rs.7600)
5.	Whether Selection Post or Non-Selection Post	Selection
6.	Age limit for direct recruitment	Maximum age 50 years (below 50 years)
7.	Educational and other qualification required for Direct recruitment	The Naval Certificate of Watching Keeping was equivalent to Master (FG) of any flag Administration.  <b>OR</b> Possession of Naval Watch Keeping Certificate and belonging to X (GS) Branch of the Indian Navy
8.	Whether age and educational qualifications prescribed for direct recruits will apply in, in the case of promotees	No
9.	Period of probation, if any	01 years.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption.	By Promotion plus Deputation/Absorption/ (Including Short Time Contract)
11.	In case of recruitment by promotion deputation/transfer grades from which promotion/deputation transfer to be made.	<b>Promotion plus Deputation (ISTC):-</b> (The departmental Officers in the scale of Pay of Rs 67700-208700 ( Level-11)(Pre-revised revised Rs.15600-39100-Grade Pay Rs.6600) with five (05) years of regular service in the grade will also be considered along with outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.  <b>In case of Outsiders:</b> Should possess the qualification mentioned at SL.No.07.  <b>Deputation/Absorption:</b> Suitable officer of the rank of Commander/Captain from the Indian Navy, the period of deputation being 03 years at a time, extendable for a period if required for another 02 years upto a maximum of 05 years and considered for absorption whose qualification and experience should be comparable to those prescribed for direct recruitment for the feeder grade/post from which the promotion has been made.

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निकोबार राजपत्र  
Nicobar Gazette

असाधारण

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अण्डमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

सचिवालय / SECRETARIAT

NOTIFICATION

Port Blair, dated the 16<sup>th</sup> October, 1997

No. 143/97/F. No. 42-434/96-TR.—In exercise of the power conferred by the proviso to Article 309 of the Constitution read with the Govt. of India, Ministry of Home Affairs Notification No. U-14939/7/83-ANL, dated 21<sup>st</sup> February, 1985 and in supersession of Administration's Notification No.1/86.F.No. 42-167/85-TR dated 8<sup>th</sup> April, 1986, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the post of Marine Engineer borne in the Establishment of the Marine Department, Andaman and Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT :-

- i) These rules may be called the Andaman and Nicobar Administration (Marine Engineer in the Marine Department) Recruitment Rules, 1997.
- ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY :-

The number of the said post, its classification and the scale of pay attached thereto, shall be as specified in paras 2 to 4 of the schedule annexed to these Rules.

3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATION :-

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in paras 5 to 13 of the schedule aforesaid.

4. DISQUALIFICATION :-

No person -

- a) Who has entered into or contracted a marriage with a person having a spouse living, or
  - b) Who having a spouse living, has entered into or contracted a marriage with any person;
- shall be eligible for appointment to the said post.

Provided that the Lieutenant Governor (Administrator) Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. POWER TO RELAX :-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

**6. SAVINGS :-**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for candidates belonging to Scheduled Castes/Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Sd/-  
(Ishwari Prasad Gupta)  
Lieutenant Governor,  
Andaman and Nicobar Islands.

By order and in the name of the Lt. Governor,

Sd/-  
(PK MINZ)  
Assistant Secretary (Shipping)

**SCHEDULE**  
**REVISED RECRUITMENT RULES FOR THE POST OF MARINE ENGINEER IN**  
**THE DIRECTORATE OF SHIPPING SERVICES, PORT BLAIR**

		<b>MARINE ENGINEER</b>
1.	Name of Post	1(One) 1997 (Subject to variation dependent on workload).
2.	No. of Post	General Central Service Group 'A' Gazetted.
3.	Classification	Rs. 3000-100-3500-125-4500.
4.	Scale of Pay	Selection.
5.	Whether selection or non-selection post	
6.	Age limit for direct recruits	Not exceeding 40 years. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Govt.) <b>Note: 2</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K State, Lahaul & Spiti Distt and Pangl Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.
7.	Whether benefit of added years of service admissible	No
8.	Educational and other Qualifications required for direct recruits	<b>Essential:</b> (i) MOT (Engineer's) Certificate of competency from a recognized institution or equivalent. (ii) 3 years practical experience in ship building and ship repair workshop or an equivalent experience on a foreign going ship. NOTE:1. Qualifications are relaxable at the discretion of UPSC in case of candidates otherwise well qualified. NOTE:2. The Qualification(s) regarding experience is/are relaxable at the discretion of the UPSC in case of candidates belonging to the SC or ST. If at any stage of selection the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
10.	Period of probation, if any	2 (two) years.
11.	Method of recruitment, whether by direct recruit or by promotion or by deputation/transfer any percentage of the vacancy to be filled by various methods	Promotion failing which by transfer on deputation (including short term contract) failing both by Direct Recruitment.

12.	In case of recruitment by promotion/deputation/transfer grades from which promotion / deputation/ transfer to be made	<p><b>Promotion :</b></p> <p>Assistant Marine Engineer in the scale of pay of Rs. 2000-3500 with 7 years' regular service in the grade.</p> <p>Note:- Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p><b>Transfer on Deputation (Including Short-term contract)</b></p> <p>Officers under the Central/State Govts/ Union Territories/Autonomous organizations/Public Sector undertakings.</p> <p>(a) (i). Holding analogous posts on a regular basis. or (ii). With 4 years' regular service in the scale of pay of Rs. 2200-4000 or equivalent. or (iii). With 7 years' regular service in posts in the scale of pay of Rs. 2000-3500 or equivalent, and</p> <p>(b) Possessing the educational qualifications and experience prescribed for direct recruits under para 8.</p> <p>The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Govt. shall ordinarily not to exceed three years. The maximum age limit for appointment by transfer on deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications).</p>
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13.	If a DPC exists, what is its composition?	<p><b>Group 'A' DPC (for Promotion):</b></p> <p>1. Chairman/Member, UPSC - Chairman</p> <p>2. Chief Secretary, Andaman &amp; Nicobar Administration - Member</p> <p>3. Secretary, Incharge of the Department - Member</p> <p><b>Group 'A' DPC (for confirmation):</b></p> <p>1. Chief Secretary, Andaman &amp; Nicobar Administration - Chairman</p> <p>2. Secretary Incharge of the Department viz. Secretary (Shipping). - Member</p> <p>3. Secretary (Personnel), Andaman &amp; Nicobar Administration - Member</p> <p><b>Note:</b> The proceeding of the DPC relating to confirmation, of a direct recruit shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the DPC to be presided over by the Chairman or a member of the UPSC shall be held.</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	Consultation with the UPSC necessary while appointing an officer on transfer on deputation/transfer.

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27/4/2011 ) 4(1)(b)(ii)

ANDAMAN AND NICOBAR ADMINISTRATION

Secretariat.

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NOTIFICATION

Port Blair, dated the 21<sup>st</sup> April 2011



No. /F.No.42-178/2008-TR - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83-ANL dated 21.02.1985 issued by the Govt. of India, Ministry of Home Affairs and in consultation with Union Public Service Commission vide letter No. F.3/30(9)/2010-RR dated 18.03.2011 and in supersession of this Administration's Notification bearing No. 51/2001/F.No.42-33/96-TR) dated 19.04.2001, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes following rules regulating the method of recruitment to the post of Deputy Director of Shipping Services borne in the establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, Port Blair.

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration Deputy Director of Shipping Services in the establishment of Directorate of Shipping Services), Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 13 of the said Schedule.

4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and

there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary(Shipping)

No.42-178/2008-TR dated the 21<sup>st</sup> April'2011

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedule translated in Hindi through the Hindi Translator available in the department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Branch, Secretariat.

Assistant Secretary(Shipping)

  
21/4/11

21/4/11



Schedule

1	Name of the Post	Deputy Director of Shipping Services
2	No. of the Post	1(one)* 2011 *( Subject to variation dependent on work load)
3	Classification	General Central Service Group 'A' Gazetted Non-Ministerial
4	Pay Band & Grade Pay/Pay Scale	PB-3: ₹ 15600-39100 (Grade Pay ₹ 6600/-)
5	Whether Selection post or Non-selection post	Not Applicable
6	Age limit for direct recruits	Not exceeding 40 years (Relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central Government). <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar islands or Lakshadweep)
7	Educational and other Qualifications required for direct recruits.	<b>Essential:</b> (i) Degree of a recognized University. (ii) Five years Administrative experience, out of which, three years should be in operation on mainland/inter island Shipping Services. <b>Note-1:</b> Qualification(s) are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in the case of candidate otherwise well qualified. <b>Note-2:</b> The qualification(s) regarding experience is/are relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

8	Whether age and Educational qualifications prescribed for direct recruits will apply in the case of promotes.	Age: No EQs: Yes
9	Period of probation, if any	1 year for direct recruits & promotees
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation /Absorption & % of the vacancies to be filled by various methods.	By Composite Method: Deputation(ISTC) Plus Promotion, failing which by direct recruitment
11	In case of recruitment by promotion/ deputation/ Absorption, grade from which promotion/deputation/absorption to be made.	<p><b>Composite Method (Deputation (ISTC) plus Promotion:-</b></p> <ol style="list-style-type: none"> <li>1) Officers not below the rank of Lieutenant in the Indian Navy having sea or command experience OR</li> <li>2) Officers working under the Central/States Govts./U.Ts/ Public Sector Undertaking /Statutory Bodies and Autonomous Organization</li> </ol> <p>(A)(i) holding analogous posts on regular in the parent cadre; or</p> <p>(ii) with five years service in the grade rendered after appointment thereto on regular basis in the scale of pay of ₹ 9300-34800 with Grade Pay of ₹ 5400/- in PB-2 or equivalent in parent cadre/department; or</p> <p>(iii) with six years regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of ₹ 9300-34800 with Grade Pay of ₹. 4800/- in PB-2 or equivalent in parent cadre/department; or</p> <p>(iv) with seven years service in the grade rendered after appointment thereto on regular basis in the scale of pay of ₹ 9300-34800 with Grade Pay of ₹ 4600/- in PB-2 or equivalent in parent cadre/department; and</p>

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(B) Possessing the educational qualification and experience prescribed for direct recruitment under Column-7.

(The departmental Manager(ISM) in the scale of pay of ₹ 9300-34800 with Grade Pay of ₹ 4600 in PB-2 with seven (07) years regular service in the grade will also be considered along with outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion).

**Note:** For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1.1.2006/ the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding pay/pay scale extended based on the recommendations of the Pay Commission.

(The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion).

(Period of Deputation/Contract including period of Deputation/Contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed four years. The maximum age limit for appointment by Deputation(ISTC) shall be, not exceeding 56 years, as on the closing date of receipt of applications).

**Note:** For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006 (the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade/pay/pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any up-gradation.

12	If a DPC exists, what is its composition	<b>Group 'A' DPC for Confirmation consisting of:-</b> 1. Chief Secretary, A&N Admn. - Chairman 2. Secretary (Shipping), A&N Admn.- Member 3. Secretary (Personnel), A&N Admn- Member 4. Director, Shipping Services, - Member A&N Islands,
13	Circumstances in which UPSC to be consulted in making recruitment	Consultation with UPSC is necessary on each occasion.

It is group B  
(N.G.) Post.  
Column no. 12  
to be amended

4(1)(b)(ii)

-3-

**SCHEDULE**

**RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER (ELECTRICAL) IN THE ESTABLISHMENT OF DIRECTORATE SHIPPING SERVICES, A&N ADMINISTRATION**

1	Name of the post	Junior Engineer (Electrical)
2	No. of posts	1 (One) *subject to variation dependent on workload
3	Classification	General Central Service Group 'B' Non-Gazetted (Non-Ministerial)
4	Pay Band and Grade Pay/Pay Scale	PB-2 Grade Pay Rs. 4200 Pay Scale Rs. 9300-34800
5	Whether selection post or Non-Selection post	Not applicable
6	Age limit for direct recruitment	Not exceeding 30 years. (Relaxable for Govt. servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time. <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands and Lakshadweep).
7	Educational and qualification required for direct recruits	<b>Essential:</b> 1. Degree in Electrical Engineering from a recognized University. <b>OR</b> 2. Diploma in Electrical Engineering from a recognized Institution with 03 years experience in the field.
8	Whether age and educational qualifications prescribed for direct recruits will apply, in the case of promotees.	Not applicable
9	Period of probation, if any	2 years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to	100 % by direct Recruitment

(cont-4)

	be filed by various methods.	
11	In case of recruitment by promotion deputation/transfer grades from which promotion/deputation transfer to be made.	Not applicable
12	If DPC exists, what is its composition	Group 'B' DPC (for considering cases of confirmation) consisting of: 1. Chairman - Director(SS) 2. Member - Executive Engineer Workshop Division, APWD, Port Blair 3. Member - Dy. Director (SS) 4. Member - AME
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not applicable
14	Duties and Responsibilities.	Attached as Annexure to the schedule

**ANNEXURE****Job Description to the Post of Junior Engineer (Electrical)**

- (i) The Junior Engineer (Electrical) is the section-in-charge of Electrical section. He shall be responsible for servicing and maintenance of all the Electrical related works on-board the vessels of this Directorate. He is placed directly under the AE(Elect.) of Marine Dockyard and he must ensure that all the correspondence, which originate from his section are routed through AE(Elect.).
- (ii) To check and maintain the daily attendance of workers of his section and forward the same to his officer-in-charge/Higher authorities for further action and also allocate duties to the workers of his section.
- (iii) To prepare OT statements for the workers engaged in such over time duty and forward the same to his Officer-in-charge/ authorities for onward submission.
- (iv) To analyze the quantum of works on every indents and allocate appropriate manpower.
- (v) To supervise and control all the works attended by the Departmental workers and guide technically whenever required and also to supervise all the works attended by private agencies/contractors and ensure that the work progress is in accordance with the work order. In case of any discrepancy noticed the same should be brought to the Officer-in-charge.
- (vi) To coordinate all the activities and report the daily progress to his Officer-in-charge.

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- (vii) To check and forward all the office correspondence pertaining to his section like leave, service matter, ACR Etc. through the Officer-in-charge.
- (viii) To follow the orders/instruction/circulars and ensure proper adherence at the lower levels.
- (ix) To proper and control demand vouchers for obtaining materials, T&P and consumables from the Store Division and issue the same with proper record.
- (x) To control tools & plants, materials at sight and maintain T & P and MAS Register.
- (xi) To ensure proper watch and ward arrangement for the materials/T & P and MAS.
- (xii) To prepare recovery statements for the materials/T & P supplied to the contractors or other services under by the department and send them to the Revenue Section for effecting recovery.
- (xiii) To prepare cost estimates for the works which are to be off loaded to private agencies and forward the same to his Officer-in-charge for necessary action.
- (xiv) To verify the contractor's bill for the works he has undertaken and ensure proper record of every verification before put up to the OIC(Electrical).
- (xv) To initiate actions for survey & demand including disposal of surplus/unserviceable materials/T&P etc.
- (xvi) To furnish occurrence reports of all accidents unpredicted happening is pertaining to his section concerned and forward the same to DSS through this OIC.
- (xvii) He shall inspect all the newly arrived electrical stores materials at Marine Store and report non conformity if any.
- (xviii) To check and examine the cases relating to approval of materials.
- (xix) To represent himself of being a section-in-charge for all the activities concerned to his control subsequently, report/update OIC time to time.
- (xx) He may make necessary arrangements or assign responsibility to his immediate subordinate in his section in consultation with his Officer-in-charge for smooth functioning.
- (xxi) He must ensure that proper safety of personnel and equipment is observed in his section.
- (xxii) He shall be the link officer to JE (E&C) and take over his duties and responsibilities during the absence of JE(E&C).
- (xxiii) Any other works as and when assigned by the OIC/DSS for time to time.

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4(1)(b)(ii)

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23/12/11



ANDAMAN AND NICOBAR ADMINISTRATION  
Secretariat  
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NOTIFICATION

Port Blair, dated the 21st December, 2011

No. /F. No. 42-517/2010 - TR (I) in exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83-ANL dated 21.02.1985 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of the post, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Junior Engineer (Electrical) in the establishment of the Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Junior Engineer (Electrical) in the establishment of Directorate of Shipping Services,) Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY/PAY SCALE:-

The number of post, its classification and pay band, grade pay and pay scale attached thereto shall be specified in paras 2 to 4 of the Schedules annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION ETC:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedule.

4. DISQUALIFICATION:-

No person-

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

(cont. 2)



Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so long, exempt any person from the operation of these rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary (Shipping)

No. 42-517/2011-TR(I) dated the 21st December' 2011

Copy forwarded to:-

1. The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
2. The Director of Shipping Services, A&N Islands, Port Blair with the request to get the Notification and its schedules translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
3. The Personal Wing, Secretariat.
4. The Law Branch, Secretariat.

Assistant Secretary (Shipping)

21/12/11 (Ebnt..3)

ccm)

It is group B  
(New) Post  
Column no. 12  
to be amended

-3-

**SCHEDULE**

**RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER (ELECTRICAL) IN THE ESTABLISHMENT OF DIRECTORATE SHIPPING SERVICES, A&N ADMINISTRATION**

1	Name of the post	Junior Engineer (Electrical)
2	No. of posts	1(One) *subject to variation dependent on workload
3	Classification	General Central Service Group 'B' Non-Gazetted( Non-Ministerial)
4	Pay Band and Grade Pay/Pay Scale	PB-2 Grade Pay Rs.4200 Pay Scale Rs. 9300-34800
5	Whether selection post or Non-Selection post	Not applicable
6	Age limit for direct recruitment	Not exceeding 30 years. (Relaxable for Govt. servants up to 05 years in accordance with the instructions/orders issued by the Central Govt. from time to time. <b>NOTE:</b> The crucial date for determining the age limit shall be the closing date for the receipt of name/applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands and Lakshadweep).
7	Educational and qualification required for direct recruits	<b>Essential:</b> 1. Degree in Electrical Engineering from a recognized University. <b>OR</b> 2. Diploma in Electrical Engineering from a recognized Institution with 03 years experience in the field.
8	Whether age and educational qualifications prescribed for direct recruits will apply, in the case of promotees.	Not applicable
9	Period of probation, if any	2 years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to	100 % by direct Recruitment

(cont-4)

	be filed by various methods.	
11	In case of recruitment by promotion deputation/transfer grades from which promotion/deputation transfer to be made.	Not applicable
12	If DPC exists, what is its composition	Group 'B' DPC (for considering cases of confirmation) consisting of: 1. Chairman - Director(SS) 2. Member - Executive Engineer Workshop Division, APWD, Port Blair 3. Member - Dy. Director (SS) 4. Member - AME
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not applicable
14	Duties and Responsibilities.	Attached as Annexure to the schedule

**ANNEXURE****Job Description to the Post of Junior Engineer (Electrical)**

- (i) The Junior Engineer (Electrical) is the section-in-charge of Electrical section. He shall be responsible for servicing and maintenance of all the Electrical related works onboard the vessels of this Directorate. He is placed directly under the AE(Elect.) of Marine Dockyard and he must ensure that all the correspondence, which originate from his section are routed through AE(Elect.).
- (ii) To check and maintain the daily attendance of workers of his section and forward the same to his officer-in-charge/Higher authorities for further action and also allocate duties to the workers of his section.
- (iii) To prepare OT statements for the workers engaged in such over time duty and forward the same to his Officer-in-charge/ authorities for onward submission.
- (iv) To analyze the quantum of works on every indents and allocate appropriate manpower.
- (v) To supervise and control all the works attended by the Departmental workers and guide technically whenever required; and also to supervise all the works attended by private agencies/contractors and ensure that the work progress is in accordance with the work order. In case of any discrepancy noticed the same should be brought to the Officer-in-charge.
- (vi) To coordinate all the activities and report the daily progress to his Officer-in-charge.

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जहाज़रानी निदेशालय का निजी अनुभाग  
Perf. Section of DSS

प्र.प.सं.:.....दिनांक:.....  
R.D. No: 1466 Date: 01/5/12



ANDAMAN AND NICOBAR ADMINISTRATION,  
Secretariat.

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**NOTIFICATION**

Port Blair, dated the 01<sup>st</sup> May 2012

No. /F.No.42-418/2011-TR - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83-ANL dated 21.02.1985 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of the post, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Junior Engineer (Electronic & Communication) borne in the Dockyard establishment of Directorate of Shipping Services, Andaman & Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- (i) These Rules may be called the Andaman and Nicobar Administration (Junior Engineer (Electronic & Communication) in the establishment of Directorate of Shipping Services), Recruitment Rules, 2012.
- (ii) They shall come into force on the date of the publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY:-

The number of post, its classification and pay band and grade pay attached thereto shall be specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION:-

The method of recruitment, age limit, qualification and other matters relating to the said post shall be as specified in para 5 to 14 of the said Schedule.

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4. DISQUALIFICATION:-

No person -

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rules.

5. POWERS TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may be order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Caste, Scheduled Tribe and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor  
Andaman & Nicobar Islands  
By order and in the name of Lieutenant Governor

( Abdul Hamid )  
Assistant Secretary (Shipping)

No. 42-418/2011-TR dated the 1<sup>st</sup> May'2012

Copy forwarded to:-

- 01) The Manager, Government Press, Port Blair with the request to publish this Notification in an Extraordinary issue of A&N Gazette immediately and 25 copies of the Gazette in which the above Notification is published may please be supplied to the Shipping Section of the Secretariat.
- 02) The Director of Shipping Services, A&N Islands, Port Blair with request to get the Notification and its schedule translated in Hindi through the Hindi Translator available in your department and supply the same to Manager, Govt. Press, Port Blair directly for publication in the official Gazette under intimation to the Administrative Section of the Secretariat.
- 03) The Personnel Wing, Secretariat.
- 04) The Law Department, Secretariat.

Assistant Secretary (Shipping)

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SCHEDULE

RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER  
(ELECTRONIC & COMMUNICATION) IN THE DIRECTORATE OF SHIPPING  
SERVICES UNDER THE A&N ADMINISTRATION

1	Name of Post	Junior Engineer (Electronic & Communication)
2	No. of Post	1 (One) * Subject to variation dependent on workload
3	Classification	General Central Service Group 'B' Non-Gazetted (Non Ministerial)
4	Pay Band and Grade Pay/ Pay Scale	PB-2 ₹ 9300 - 34800 with Grade Pay of ₹ 4200
5	Whether Selection post or Non-selection post	Not applicable
6	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central Government). <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar islands or Lakshadweep)
7	Educational and other Qualifications required for direct recruits.	<b>Essential:</b> 1. Degree in Electronic & Communication Engineering of a recognized University. <b>OR</b> 2. Diploma in Electronic & Communication Engineering from

AnnexureDuties and responsibilities attached to the post of Junior Engineer (Electronic & Communication)

1. Junior Engineer(E&C) is the overall in-charge of Electronic Lab. He shall be responsible for servicing and maintenance of all Electronic Systems viz; GMDSS, Navigation instrument and general electronic system on board the vessels and all electronic controls devices at various workshops of the Marine Dockyard at offices.
2. To supervise and control all the works attended by the workers and guide them whenever required. Also supervise the works offloaded to ensure that the work progress is in accordance with the work order.
3. To analyze quantum of works on every indents, and the required manpower for timely completion.
4. To prepare and control demand vouchers/store indents for obtaining materials, T&P and consumables from the stores.
5. He shall ensure precision of test instruments for which check/calibrated is to be done on regular interval.
6. To check & verify all the newly arrived electronic items/materials and its suitability or otherwise.
7. Any other duties as assigned by the superior authority.

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